**ROOM/AREA SIGN OFF SHEET**

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT:** |  | **PROJECT NO:** |  |

We hereby give notice that the following services have been installed and tested and that walls and/or ceilings may be erected in the area(s) detailed below.

|  |  |
| --- | --- |
| Room/Area: |  |
|  |  |
| Drawing Ref: |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Description** |  | **Yes** |  | **No** |  | **N/A** |  | **Comments** |
|  |  |  |  |  |  |  |  |  |
| Heating Pipework |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Hot and Cold Water Pipework |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Soil and Vent Pipework |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Chilled Water Pipework |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Condensate Pipework |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Refrigerant Pipework |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Supply Ductwork |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Extract Ductwork |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Thermal Insulation |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| LV Switchgear |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Small Power Wiring |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Lighting Wiring |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Telephone & Data Cabling |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Fire Alarm |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| TV Installation |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Security Cabling |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Induction Loop |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 2nd Fix Electrical |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Earthing and Bonding |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Signed: |  | Print: |  | Date: |  |
|  | **For Agile Building Services Ltd** | | |  |  |
|  |  |  |  |  |  |
| Signed: |  | Print: |  | Date: |  |
|  | **For Client/Principal Contractor** | |  |  |  |